



Online River Software - Single User 12.x - Mac

Installing the Software

DOWNLOAD – If you downloaded the .zip file from the website, double-click on it.

CD-ROM – insert the CD-ROM and open it.

1. Double click *Online River Software-Single-MAC-12.x.dmg*
2. If the Online River Software screen does not appear automatically (with the Online River Software logo) double-click the *Online River Software* disk image icon on the desktop.
3. Follow the installer prompts (use the default settings)
4. On the Welcome Screen, click *Continue*
5. On the License Agreement Screen review the license and click *Continue*
6. Click *Agree* to the License Terms
7. On the Begin Installation screen click *Install*
8. When the installation completes, click *Quit*.

Remove the CD-ROM if installing with a CD ROM.

Opening the Software for the first time

1. Double click the Online River Software-Single 12.x alias on desktop
2. Specify the date format – click *Continue*
3. Enter the Registration Code provided to you (*The code must be entered exactly as displayed: all caps, include dashes – copy and paste if emailed to you*)

BAR CODE SCANNER: Program your scanner (use the manual included with your scanner) so that the ENTER command is a SUFFIX (after the scanned ID number). This will “trigger” the processing of the scanned ID.

One Time Visual Setting “Grab” on to the right bottom corner of the outside screen (which may have a white background), and drag it up and to the left to so that the white background disappears. Then you can grab the top menu bar and move it to the center of your screen if you like. The software will memorize these settings.